

## Café LA Pest Control Inspection Log

[illegible]

*This log is to be posted where accessible for IPM.  
\* Cafeteria Manager.*

## Café LA Pest Control Inspection Log Instructions

Report pest activity immediately by placing a trouble call using the M&O Service Request.

**Food Service Manager or Designee:** Complete columns 1-4.

**Column 1:** Note the date of pest activity.

**Column 2:** Describe the type of pest seen on site. Document the type of infestation suspected, the number and type of dead insects, the appearance of droppings, and any damages to packaging.

**Column 3:** Document the location of the pest activity.

**Column 4:** Record the trouble call number, or write N/A for no activity.

**IPM Pest Control Officer:** Complete columns 5-7.

**Column 5:** Note the date the inspection took place.

**Column 6:** Indicate the name of the technician who conducted the inspection.

**Column 7:** Please indicate the date when the Inspection report will be sent to all stakeholders, including Cafeteria Manager.

If pest activity continues notify Plant Manager and Area Food Service Supervisor. Continue to make trouble calls if pest activity continues. Document each additional service request using the Pest Control Inspection Log.

If this is in response to a Public Health or Environmental Health visit, clearly state this in the trouble call, and report the problem as **URGENT**.

**For Additional Guidance:** Please review HACCP SOP 5-4 Integrated Pest Management.